



2017—The Year of Learning Together

MAY MEETING NOTES: 5-6-2017

Mothers Day Show:

1. New/Old Floor plan--we are going back to using both doors to the display area to improve traffic flow. This means no long table at the front, "card tables"
2. Shade at front window: Richard Fox to bring and install to size
3. Table drapes/covers: Suzanne Shaffer in charge once tables are in place
4. Music: George to bring sound system and appropriate background music
5. Fan Favorite: Ballots printed. Pencils and ballot box in coffin?
6. Saturday late shift: we will pull trees off tables for watering. Sunday first shift will put back on stands and make sure floor is dry.
7. Demos. Two each day at 11 and 2:30. Trees are done. Presentation outlines are done. You will be following the notes and sharing for 5 to 7 minutes.
8. Nametags. Wear your club nametag, it is how you will get through the admissions process with no problems.
9. Happi Coats: We have 15. Please wear when working the show. If you own your own you can use it.
10. Friday afternoon. If you have signed up to set the show, please be on site no later than 5 pm. Suzanne will direct table set up. If you are bringing trees and/or Kusamono, please do not come until 5:30 or later. If the table are not yet set please wait until they are. Once the tables are ready, John and George will be placing trees. If you would just like to come and watch please do. We will be ordering pizza.
11. Sunday afternoon break down of the show. Kenn and Burt in charge of proper storage of all items in coffins. Suzanne will manage all table linens. If you have trees in the show please plan to come pick them up at 5:15.